

# **FAIR WORK OMBUDSMAN**



# FAIR WORK OMBUDSMAN

<b>Section 1: Agency overview and resources</b> .....	<b>303</b>
1.1 Strategic direction .....	303
1.2 Agency resource statement .....	304
1.3 Budget measures.....	305
<b>Section 2: Outcomes and planned performance</b> .....	<b>306</b>
2.1 Outcomes and performance information .....	306
<b>Section 3: Explanatory tables and budgeted financial statements</b> .....	<b>310</b>
3.1 Explanatory tables .....	310
3.2 Budgeted financial statements .....	211



# FAIR WORK OMBUDSMAN

## Section 1: Agency overview and resources

### 1.1 STRATEGIC DIRECTION

The Fair Work Ombudsman is an independent statutory office created by the *Fair Work Act 2009*.

The Fair Work Ombudsman's functions include promoting harmonious, productive and cooperative workplace relations and ensuring compliance with Commonwealth workplace laws.

In exercising these functions the Fair Work Ombudsman:

- offers a single point of contact for the provision of accurate and timely advice and information about Australia's workplace relations system
- educates people working in Australia about their workplace rights and obligations
- investigates complaints or suspected contraventions of workplace laws, awards and agreements
- litigates to enforce workplace laws.

The strategic focus of the Fair Work Ombudsman in 2011-12 is to ensure that:

- employees, employers, outworkers, outworker entities and organisations are advised and educated about the federal workplace relations system, in particular assisting small business with the transitional provisions of modern awards
- effective workplace relations compliance is realised.

## 1.2 AGENCY RESOURCE STATEMENT

Table 1.1 shows the total resources from all origins. The table summarises how resources will be applied by outcome and by administered and departmental classification.

**Table 1.1: Agency resource statement — Budget estimates for 2011-12 as at Budget May 2011**

	Estimate of prior + year amounts available in 2011-12 \$'000	Proposed at Budget = 2011-12 \$'000	Total estimate 2011-12 \$'000	Actual available appropriation 2010-11 \$'000
<b>Ordinary Annual Services<sup>1</sup></b>				
<b>Departmental</b>				
Departmental appropriation	33,639	132,702	166,341	134,405
s31 Relevant agency receipts <sup>2</sup>	-	-	-	-
<b>Total ordinary annual services</b>	<b>A 33,639</b>	<b>132,702</b>	<b>166,341</b>	<b>134,405</b>
<b>Other services<sup>3</sup></b>				
<b>Administered expenses</b>				
<b>New administered expenses</b>				
Outcome 1	-	-	-	1,768
<b>Departmental non- operating</b>				
Equity injections	20,999	10,488	31,487	14,569
<b>Total other services</b>	<b>B 20,999</b>	<b>10,488</b>	<b>31,487</b>	<b>16,337</b>
<b>Total Available Annual Appropriations</b>	<b>54,638</b>	<b>143,190</b>	<b>197,828</b>	<b>150,742</b>
<b>Special Appropriations</b>				
<b>Total Special Appropriations</b>	<b>C -</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Appropriations excluding Special Accounts</b>	<b>54,638</b>	<b>143,190</b>	<b>197,828</b>	<b>150,742</b>
<b>Special Accounts</b>				
<b>Total Special Accounts</b>	<b>D -</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total resourcing</b> A+B+C+D	<b>54,638</b>	<b>143,190</b>	<b>197,828</b>	<b>150,742</b>
Less appropriations drawn from annual or special appropriations	-	-	-	-
<b>Total net resourcing for Fair Work Ombudsman</b>	<b>54,638</b>	<b>143,190</b>	<b>197,828</b>	<b>150,742</b>

Appropriation Bill (No.1) 2011-12

<sup>2</sup> s31 Relevant Agency receipts - estimate

<sup>3</sup> Appropriation Bill (No.2) 2011-12

Reader note: All figures are GST exclusive

### 1.3 BUDGET MEASURES

Budget measures relating to the Fair Work Ombudsman are detailed in Budget Paper No. 2 and are summarised below.

**Table 1.2: Agency 2011-12 Budget measures**

	Program	2010-11 \$'000	2011-12 \$'000	2012-13 \$'000	2013-14 \$'000	2014-15 \$'000
<b>Expense measures</b>						
Efficiency dividend - increase in the rate	1					
Departmental expenses		-	(686)	(1,353)	(1,459)	(1,794)
<b>Total</b>		-	<b>(686)</b>	<b>(1,353)</b>	<b>(1,459)</b>	<b>(1,794)</b>
Paid Paternity Leave - delayed implementation	1					
Departmental expenses		-	(202)	(873)	(753)	(638)
<b>Total</b>		-	<b>(202)</b>	<b>(873)</b>	<b>(753)</b>	<b>(638)</b>
<b>Total expense measures</b>						
Departmental		-	(888)	(2,226)	(2,212)	(2,432)
<b>Total</b>		-	<b>(888)</b>	<b>(2,226)</b>	<b>(2,212)</b>	<b>(2,432)</b>
<b>Capital measures</b>						
Efficiency dividend - increase in the rate	1					
Departmental capital		-	(47)	(37)	(59)	(90)
<b>Total</b>		-	<b>(47)</b>	<b>(37)</b>	<b>(59)</b>	<b>(90)</b>

Prepared on a Government Finance Statistics (fiscal) basis

## Section 2: Outcomes and planned performance

### 2.1 OUTCOMES AND PERFORMANCE INFORMATION

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Commonwealth programs are the primary vehicle by which government agencies achieve the intended results of their outcome statements. Agencies are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs, specifying the performance indicators and targets used to assess and monitor the performance of the Fair Work Ombudsman in achieving government outcomes.

<b>Outcome 1: Compliance with workplace relations legislation by employees and employers through advice, education and where necessary enforcement</b>
--

#### Outcome 1 Strategy

The workplace rights and obligations of employees, employers, outworkers, outworker entities and organisations are protected and enforced through a mix of targeted compliance and education activities, investigation of breaches of workplace laws with a focus on voluntary compliance and, where necessary, litigation in the courts as a means of both general and specific deterrence.

The Fair Work Ombudsman provides a single national point of contact for accurate and timely advice on the federal workplace relations system.

More than 200 staff provide advice and information on workplace relations matters through the Fair Work Infoline. Fair Work Ombudsman advisors are located in contact centres in a number of states and provide a range of services including telephone advice, email / web support and live chat.

As part of its ongoing educative role, the agency undertakes education and compliance campaigns and provides information services and best practice guides. The educational and compliance campaigns are run at national, state and local levels and target particular industries or geographical locations.

More than 300 workplace inspectors across Australia investigate complaints or allegations received. It is expected that in the majority of instances compliance with workplace relations laws will be achieved voluntarily and will be assisted by targeted and industry specific auditing activities. Litigation activities are used when and as required, particularly in cases where breaches have significant consequences, when they affect a vulnerable group or when a person does not acknowledge that the problem requires rectification.

The Fair Work Ombudsman makes public statements about its enforcement activities to educate and ensure it has the trust of the Australian community and to foster general deterrence.



*Fair Work Ombudsman Budget Statements – Outcomes & performance*

**Outcome 1 Budgeted Expenses and Resources**

Table 2.1 provides an overview of the total expenses for Outcome 1, by program.

**Table 2.1: Budgeted Expenses and Resources for Outcome 1**

<b>Outcome 1: Compliance with workplace relations legislation by employees and employers through advice, education and where necessary enforcement.</b>	2010-11 Estimated Actual Expenses \$'000	2011-12 Estimated Expenses \$'000
<b>Program 1: Education Services and Compliance Activities</b>		
Departmental Expenses		
Ordinary Annual Services (Appropriation Bill No. 1)	150,291	143,475
<b>Total for Program 1</b>	<b>150,291</b>	<b>143,475</b>
<b>Total Expenses for Outcome 1</b>	<b>150,291</b>	<b>143,475</b>
<hr/>		
	2010-11	2011-12
<b>Average Staffing Level (number)</b>	868	855

Note: Departmental Appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

## Contributions to Outcome 1

### Program 1: Education Services and Compliance Activities

#### Program objective

To educate employers, employees, organisations and contractors about the workplace relations system and to ensure compliance with workplace laws.

Linked to:

- The Fair Work Ombudsman and Fair Work Australia were created under the *Fair Work Act 2009*. The Fair Work Ombudsman and Fair Work Australia develop cooperative approaches to the delivery of services to employees, employers and organisations.

#### Program 1 expenses

	2010-11 Revised budget \$'000	2011-12 Budget \$'000	2012-13 Forw ard year 1 \$'000	2013-14 Forw ard year 2 \$'000	2014-15 Forw ard year 3 \$'000
Annual Departmental Expenses:					
Departmental Items	150,291	143,475	138,547	119,123	119,222
<b>Total Departmental Expenses</b>	<b>150,291</b>	<b>143,475</b>	<b>138,547</b>	<b>119,123</b>	<b>119,222</b>

#### Program 1 deliverables

The deliverables of the Fair Work Ombudsman are to:

- provide information, advice and education on the requirements and flexibilities of workplace laws to foster voluntary compliance
- investigate claims regarding alleged breaches of workplace laws and undertake targeted activities
- litigate, where necessary, to enforce compliance with workplace laws.

	2010-11 Revised budget \$'000	2011-12 Budget \$'000	2012-13 Forw ard year 1 \$'000	2013-14 Forw ard year 2 \$'000	2014-15 Forw ard year 3 \$'000
Deliverables					
Education, investigation, provision of advice and information services	150,291	143,475	138,547	119,123	119,222

*Fair Work Ombudsman Budget Statements – Outcomes & performance*

**Program 1 Key Performance Indicators**

The Key Performance Indicators for the Fair Work Ombudsman are outlined in the following table and cover the key activities of education, advice and information services and investigations.

Key Performance Indicators	2010-11 Revised budget	2011-12 Budget target	2012-13 Forward year 1	2013-14 Forward year 2	2014-15 Forward year 3
Number of targeted campaigns:					
National	4	4	4	4	4
State (number of campaigns in each state/ territory)	2	2	2	2	2
Investigations into complaints about breaches of federal agreements or awards completed within 90 days (percentage of total complaints)	80	80	80	80	80
Calls to the Contact Centre resolved at the first point of contact (percentage of total calls)	80	80	80	80	80
Availability of Contact Centre services (percentage of availability during advertised hours)	99	99	99	99	99
Availability of Website (time available as a percentage of total time)	99	99	99	99	99

## Section 3: Explanatory tables and budgeted financial statements

Section 3 presents explanatory tables and budgeted financial statements which provide a comprehensive snapshot of agency finances for the budget year 2011-12. It explains how budget plans are incorporated into the financial statements and provides further details of the reconciliation between appropriations and program expenses, movements in administered funds, special accounts and government Indigenous expenditure.

### 3.1 EXPLANATORY TABLES

#### 3.1.1 Movement of administered funds between years

The Fair Work Ombudsman's administered funds appropriations are set out in Table 3.1.1.

**Table 3.1.1: Movement of administered funds**

	2010-11 \$'000	2011-12 \$'000	2012-13 \$'000	2013-14 \$'000	2014-15 \$'000
<b>Program 1: Education Services and Compliance Activities</b>					
Education, investigation, provision of advice and information services	1,768	-	-	-	-

#### 3.1.2 Special Accounts

**Table 3.1.2: Estimates of Special Account Flows and Balances**

	Opening balance <b>2011-12</b> 2010-11	Receipts <b>2011-12</b> 2010-11	Payments <b>2011-12</b> 2010-11	Adjustments <b>2011-12</b> 2010-11	Closing balance <b>2011-12</b> 2010-11
	Outcome \$'000	\$'000	\$'000	\$'000	\$'000
Other Trust Monies - <i>Financial Management and Accountability Act 1997</i> s.20 (Unclaimed Wages)	1 1,666	300	100	-	1,866
<b>Total Special Accounts</b>					
<b>2011-12 Budget estimate</b>	<b>1,666</b>	<b>300</b>	<b>100</b>	<b>-</b>	<b>1,866</b>
<i>Total Special Accounts</i> <i>2010-11 estimate actual</i>	1,466	300	100	-	1,666

#### 3.1.3 Australian Government Indigenous Expenditure

The Fair Work Ombudsman has no specific Indigenous expenses. For this reason Table 3.1.3 is not presented.

## **3.2 BUDGETED FINANCIAL STATEMENTS**

### **3.2.1 Differences in agency resourcing and financial statements**

The Agency Resource Statement (Table 1.1) details the total appropriation available to an agency from all sources. For departmental operating appropriations (outputs) this includes carry-forward amounts as well as amounts appropriated at Budget. As agencies incur and are funded for future liabilities and employee entitlements, the total amount of departmental operating appropriation available to an agency is unlikely to be fully utilised in the Budget year. The difference between the agency resource statement and the sum of all payments made at the departmental outputs level is the expected carry-forward amount of resources for the 2011-12 Budget year, including amounts related to meeting future employee entitlement obligations.

### **3.2.2 Analysis of budgeted financial statements**

The Fair Work Ombudsman is budgeting for an operating loss of \$10.7 million in 2011-12, being the value of depreciation removed from its appropriation under Operation Sunlight.

Total revenues are estimated to be \$132.8 million and total expenses \$143.5 million.

Total assets at the end of the 2011-12 financial year are estimated to be \$110.2 million. The majority of the assets represent property fit outs and receivables (appropriations receivable). Asset acquisitions are planned in Information Technology equipment and systems and on office accommodation fit outs.

Total liabilities for 2011-12 are estimated at \$42.0 million. The largest liability item is accrued employee entitlements.

### 3.2.3 Budgeted financial statements tables

**Table 3.2.1: Comprehensive income statement (showing net cost of services)  
(for the period ended 30 June)**

	Estimated actual 2010-11 \$'000	Budget estimate <b>2011-12</b> \$'000	Forward estimate 2012-13 \$'000	Forward estimate 2013-14 \$'000	Forward estimate 2014-15 \$'000
<b>EXPENSES</b>					
Employee benefits	67,779	65,717	61,264	62,118	63,865
Suppliers	71,207	67,085	66,699	45,985	44,657
Depreciation and amortisation	11,305	10,673	10,584	11,020	10,700
<b>Total expenses</b>	<b>150,291</b>	<b>143,475</b>	<b>138,547</b>	<b>119,123</b>	<b>119,222</b>
<b>LESS:</b>					
<b>OWN-SOURCE INCOME</b>					
<b>Revenue</b>					
Other revenue	-	-	-	-	-
<b>Total revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Gains</b>					
Other gains	100	100	100	100	100
<b>Total gains</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Total own-source income</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Net cost of services</b>	<b>150,191</b>	<b>143,375</b>	<b>138,447</b>	<b>119,023</b>	<b>119,122</b>
Revenue from Government	<b>134,405</b>	<b>132,702</b>	<b>127,863</b>	<b>108,003</b>	<b>108,422</b>
<b>Surplus (Deficit) attributable to the Australian Government</b>	<b>(15,786)</b>	<b>(10,673)</b>	<b>(10,584)</b>	<b>(11,020)</b>	<b>(10,700)</b>
<b>Total comprehensive income attributable to the Australian Government</b>	<b>(15,786)</b>	<b>(10,673)</b>	<b>(10,584)</b>	<b>(11,020)</b>	<b>(10,700)</b>
<b>Note: Reconciliation of comprehensive income attributable to the agency</b>					
	2010-11 \$'000	2011-12 \$'000	2012-13 \$'000	2013-14 \$'000	2014-15 \$'000
<b>Total comprehensive income (loss) attributable to the Australian Government</b>	<b>(15,786)</b>	<b>(10,673)</b>	<b>(10,584)</b>	<b>(11,020)</b>	<b>(10,700)</b>
plus non-appropriated expenses depreciation and amortisation expenses	11,305	<b>10,673</b>	10,584	11,020	10,700
<b>Total comprehensive income (loss) attributable to the Agency</b>	<b>(4,481)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Prepared on Australian Accounting Standards basis.

Fair Work Ombudsman Budget Statements – Budgeted financial statements

**Table 3.2.2: Budgeted departmental balance sheet (as at 30 June)**

	Estimated actual 2010-11 \$'000	Budget estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000	Forw ard estimate 2013-14 \$'000	Forw ard estimate 2014-15 \$'000
<b>ASSETS</b>					
<b>Financial assets</b>					
Cash and equivalents	1,331	1,331	1,331	1,331	1,331
Trade and other receivables	84,241	77,651	69,901	65,297	60,330
Other	50	50	50	50	50
<b>Total financial assets</b>	<b>85,622</b>	<b>79,032</b>	<b>71,282</b>	<b>66,678</b>	<b>61,711</b>
<b>Non-financial assets</b>					
Land and buildings	22,902	23,005	25,745	24,447	23,839
Infrastructure, plant and equipment	1,024	806	624	442	1,960
Intangibles	1,655	6,050	4,451	3,852	2,655
Other	1,346	1,346	1,346	1,346	1,346
<b>Total non-financial assets</b>	<b>26,927</b>	<b>31,207</b>	<b>32,166</b>	<b>30,087</b>	<b>29,800</b>
<b>Total assets</b>	<b>112,549</b>	<b>110,239</b>	<b>103,448</b>	<b>96,765</b>	<b>91,511</b>
<b>LIABILITIES</b>					
<b>Provisions</b>					
Employees	16,977	14,852	15,140	15,140	15,140
Other	8,716	8,716	8,716	8,716	8,716
<b>Total provisions</b>	<b>25,693</b>	<b>23,568</b>	<b>23,856</b>	<b>23,856</b>	<b>23,856</b>
<b>Payables</b>					
Suppliers	12,626	12,626	12,626	12,626	12,626
Other	5,780	5,780	5,780	5,780	5,780
<b>Total payables</b>	<b>18,406</b>	<b>18,406</b>	<b>18,406</b>	<b>18,406</b>	<b>18,406</b>
<b>Total liabilities</b>	<b>44,099</b>	<b>41,974</b>	<b>42,262</b>	<b>42,262</b>	<b>42,262</b>
<b>Net assets</b>	<b>68,450</b>	<b>68,265</b>	<b>61,186</b>	<b>54,503</b>	<b>49,249</b>
<b>EQUITY*</b>					
<b>Parent entity interest</b>					
Contributed equity	71,744	82,232	85,737	90,074	95,520
Reserves	2,126	2,126	2,126	2,126	2,126
Retained surpluses or accumulated deficits	(5,420)	(16,093)	(26,677)	(37,697)	(48,397)
<b>Total parent entity interest</b>	<b>68,450</b>	<b>68,265</b>	<b>61,186</b>	<b>54,503</b>	<b>49,249</b>
<b>Total equity</b>	<b>68,450</b>	<b>68,265</b>	<b>61,186</b>	<b>54,503</b>	<b>49,249</b>

\*Equity' is the residual interest in assets after deduction of liabilities.

Prepared on Australian Accounting Standards basis.

**Table 3.2.3: Departmental statement of changes in equity — summary of movement (Budget year 2011-12)**

	Retained earnings \$'000	Asset revaluation reserve \$'000	Other reserves \$'000	Contributed equity/ capital \$'000	Total equity \$'000
<b>Opening balance as at 1 July 2011</b>	(5,420)	2,126	-	71,744	68,450
Balance carried forward from previous period	-	-	-	-	-
<b>Adjusted opening balance</b>	(5,420)	2,126	-	71,744	68,450
<b>Income and expense</b>					
Surplus (deficit) for the period	(10,673)	-	-	-	(10,673)
<b>Total income and expense recognised directly in equity</b>	(10,673)	-	-	-	(10,673)
<b>Transactions with owners</b>					
<i>Contribution by owners</i>					
Appropriation (equity injection)	-	-	-	1,400	1,400
Departmental Capital Budget (DCBs)	-	-	-	9,088	9,088
<b>Sub-total transactions with owners</b>	-	-	-	<b>10,488</b>	<b>10,488</b>
<b>Estimated closing balance as at 30 June 2012</b>	<b>(16,093)</b>	<b>2,126</b>	<b>-</b>	<b>82,232</b>	<b>68,265</b>

Prepared on Australian Accounting Standards basis.



Fair Work Ombudsman Budget Statements – Budgeted financial statements

**Table 3.2.4: Budgeted departmental statement of cash flows  
(for the period ended 30 June)**

	Estimated actual 2010-11 \$'000	Budget estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000	Forw ard estimate 2013-14 \$'000	Forw ard estimate 2014-15 \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Appropriations	127,425	138,442	135,428	112,528	113,645
Other	1,538	1,538	1,538	1,538	1,538
<b>Total cash received</b>	<b>128,963</b>	<b>139,980</b>	<b>136,966</b>	<b>114,066</b>	<b>115,183</b>
<b>Cash used</b>					
Employees	66,360	67,842	60,976	62,118	63,865
Suppliers	70,634	66,135	66,414	45,806	44,813
Other	1,538	1,538	1,538	1,538	1,538
<b>Total cash used</b>	<b>138,532</b>	<b>135,515</b>	<b>128,928</b>	<b>109,462</b>	<b>110,216</b>
<b>Net cash from (or used by) operating activities</b>	<b>(9,569)</b>	<b>4,465</b>	<b>8,038</b>	<b>4,604</b>	<b>4,967</b>
<b>INVESTING ACTIVITIES</b>					
<b>Cash received</b>					
Other	-	-	-	-	-
<b>Total cash received</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash used</b>					
Purchase of property, plant and equipment	5,000	14,953	11,543	8,941	10,413
<b>Total cash used</b>	<b>5,000</b>	<b>14,953</b>	<b>11,543</b>	<b>8,941</b>	<b>10,413</b>
<b>Net cash from (or used by) investing activities</b>	<b>(5,000)</b>	<b>(14,953)</b>	<b>(11,543)</b>	<b>(8,941)</b>	<b>(10,413)</b>
<b>FINANCING ACTIVITIES</b>					
<b>Cash received</b>					
Appropriations - contributed equity	14,569	10,488	3,505	4,337	5,446
<b>Total cash received</b>	<b>14,569</b>	<b>10,488</b>	<b>3,505</b>	<b>4,337</b>	<b>5,446</b>
<b>Cash used</b>					
Other	-	-	-	-	-
<b>Total cash used</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net cash from (or used by) financing activities</b>	<b>14,569</b>	<b>10,488</b>	<b>3,505</b>	<b>4,337</b>	<b>5,446</b>
<b>Net increase (or decrease) in cash held</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Cash at the beginning of the reporting period	1,331	1,331	1,331	1,331	1,331
<b>Cash at the end of the reporting period</b>	<b>1,331</b>	<b>1,331</b>	<b>1,331</b>	<b>1,331</b>	<b>1,331</b>

Prepared on Australian Accounting Standards basis.

*Fair Work Ombudsman Budget Statements – Budgeted financial statements*

**Table 3.2.5: Departmental capital budget statement**

	Estimated actual 2010-11 \$'000	Budget estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000	Forw ard estimate 2013-14 \$'000	Forw ard estimate 2014-15 \$'000
<b>CAPITAL APPROPRIATIONS</b>					
Capital budget - Bill 1 (DCB)	10,875	9,088	3,505	4,337	5,446
Equity injections - Bill 2	3,694	1,400	-	-	-
<b>Total capital appropriations</b>	<b>14,569</b>	<b>10,488</b>	<b>3,505</b>	<b>4,337</b>	<b>5,446</b>
<b>Represented by:</b>					
Purchase of non-financial assets	14,569	10,488	3,505	4,337	5,446
<b>Total represented by</b>	<b>14,569</b>	<b>10,488</b>	<b>3,505</b>	<b>4,337</b>	<b>5,446</b>
<b>ACQUISITION OF NON-FINANCIAL ASSETS</b>					
Funded by capital appropriations	1,000	5,000	2,580	-	-
Funded by capital appropriations - DCB	2,000	5,953	5,963	8,941	10,413
Internally funded from departmental resources	2,000	4,000	3,000	-	-
<b>TOTAL</b>	<b>5,000</b>	<b>14,953</b>	<b>11,543</b>	<b>8,941</b>	<b>10,413</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.6: Statement of Asset Movements - Departmental**

	Land and Buildings \$'000	Infrastructure, Plant & Equipment \$'000	Intangibles \$'000	Other \$'000	Total \$'000
<b>as at 1 July 2011</b>					
Gross book value	38,620	2,295	8,445	1,346	50,706
Accumulated depreciation/amortisation	(15,718)	(1,271)	(6,790)	-	(23,779)
<b>Opening net book balance</b>	<b>22,902</b>	<b>1,024</b>	<b>1,655</b>	<b>1,346</b>	<b>26,927</b>
<b>CAPITAL ASSET ADDITIONS</b>					
<b>Estimated expenditure on new or replacement assets</b>					
by purchase or internally developed	5,953	-	9,000	-	14,953
<b>Sub-total</b>	<b>5,953</b>	<b>-</b>	<b>9,000</b>	<b>-</b>	<b>14,953</b>
<b>Other Movements</b>					
Depreciation/amortisation expense	(5,850)	(218)	(4,605)	-	(10,673)
<b>as at 30 June 2012</b>					
Gross book value	44,573	2,295	17,445	1,346	65,659
Accumulated depreciation/amortisation	(21,568)	(1,489)	(11,395)	-	(34,452)
<b>Closing net book balance</b>	<b>23,005</b>	<b>806</b>	<b>6,050</b>	<b>1,346</b>	<b>31,207</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)**

	Estimated actual 2010-11 \$'000	Budget estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000	Forw ard estimate 2013-14 \$'000	Forw ard estimate 2014-15 \$'000
<b>INCOME ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
<b>Revenue</b>					
<b>Non-taxation</b>					
Other sources of non-taxation revenues	1,600	1,100	800	300	300
<b>Total non-taxation</b>	<b>1,600</b>	<b>1,100</b>	<b>800</b>	<b>300</b>	<b>300</b>
<b>Total revenues administered on behalf of Government</b>	<b>1,600</b>	<b>1,100</b>	<b>800</b>	<b>300</b>	<b>300</b>
<b>Total income administered on behalf of Government</b>	<b>1,600</b>	<b>1,100</b>	<b>800</b>	<b>300</b>	<b>300</b>
<b>EXPENSES ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
Grants	1,768	-	-	-	-
Write down and impairment of assets	100	-	-	-	-
<b>Total expenses administered on behalf of Government</b>	<b>1,868</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)**

	Estimated actual 2010-11 \$'000	Budget estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000	Forw ard estimate 2013-14 \$'000	Forw ard estimate 2014-15 \$'000
<b>ASSETS ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
<b>Financial assets</b>					
Receivables	1,450	1,150	950	450	150
<b>Total financial assets</b>	<b>1,450</b>	<b>1,150</b>	<b>950</b>	<b>450</b>	<b>150</b>
<b>Total assets administered on behalf of Government</b>	<b>1,450</b>	<b>1,150</b>	<b>950</b>	<b>450</b>	<b>150</b>
<b>LIABILITIES ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
<b>Payables</b>					
Other payables	-	-	-	-	-
<b>Total payables</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total liabilities administered on behalf of Government</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.9: Schedule of budgeted administered cash flows  
(for the period ended 30 June)**

	Estimated actual 2010-11 \$'000	Budget estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000	Forw ard estimate 2013-14 \$'000	Forw ard estimate 2014-15 \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Other	1,073	1,700	1,200	1,000	800
<b>Total cash received</b>	<b>1,073</b>	<b>1,700</b>	<b>1,200</b>	<b>1,000</b>	<b>800</b>
<b>Cash used</b>					
Grant payments	1,768	-	-	-	-
Other	100	100	100	100	100
<b>Total cash used</b>	<b>1,868</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Net cash from (or used by) operating activities</b>	<b>(795)</b>	<b>1,600</b>	<b>1,100</b>	<b>900</b>	<b>700</b>
<b>INVESTING ACTIVITIES</b>					
<b>Cash received</b>					
Other	-	-	-	-	-
<b>Total cash received</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash used</b>					
Other	-	-	-	-	-
<b>Total cash used</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net cash from (or used by) investing activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FINANCING ACTIVITIES</b>					
<b>Cash received</b>					
Other	-	-	-	-	-
<b>Total cash received</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash used</b>					
Other	-	-	-	-	-
<b>Total cash used</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net cash from (or used by) financing activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net increase (or decrease) in cash held</b>	<b>(795)</b>	<b>1,600</b>	<b>1,100</b>	<b>900</b>	<b>700</b>
Cash from Official Public Account for:					
- appropriations	1,768	-	-	-	-
- special accounts	-	-	-	-	-
Cash to Official Public Account for:					
- appropriations	-	-	-	-	-
- special accounts	(200)	(200)	(100)	(100)	(100)
- other	(773)	(1,400)	(1,000)	(800)	(600)
<b>Cash at end of reporting period</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\*Prepared on Australian Accounting Standards basis.

**Table 3.2.10: Schedule of asset movements - administered**

The Fair Work Ombudsman has no administered assets.

### **3.2.4 Notes to the financial statements**

#### **Accounting Policy**

The budgeted financial statements have been prepared in accordance with the requirements of the Finance Minister's Orders issued by the Minister for Finance and Deregulation.

The statements have been prepared:

- on an accrual accounting basis
- in compliance with Australian Accounting Standards and Australian Equivalents to International Financial Reporting Standards (AEIFRS) and other authoritative pronouncements of the Australian Accounting Standards Board and the Consensus Views of the Urgent Issues Group.

#### **Agency Revenue from Government**

Revenue from Government represents the purchase of outputs from the Fair Work Ombudsman by the Government.

#### **Agency Revenue from Other Sources**

Revenue from the sale of goods and services is recognised upon the delivery of the goods or services to customers.

#### **Agency Expenses – Employees**

This item represents payments made and net increases or decreases in entitlements owed to employees for their services provided in the financial year.

#### **Agency Expenses – Suppliers**

This item represents payments to suppliers for goods and services.

#### **Agency Expenses – Depreciation and Amortisation**

Property, plant, equipment and intangible assets are written-off to their estimated residual values over their estimated useful lives to the Fair Work Ombudsman using, in all cases, the straight-line method of depreciation.

Computing equipment assets are depreciated over their useful lives which are between three and seven years. Office machines are depreciated over five years (20 per cent). Leasehold improvements are amortised on a straight-line basis over the lesser of the estimated useful life of the improvements or the unexpired period of the lease.

Forward estimates of depreciation expense are made using forecasts of net capital acquisition requirements over the forward years.

#### **Agency Assets – Financial Assets – Cash**

Cash represents notes and coins held and deposits at call with a bank or financial institution.

### **Agency Assets – Financial Assets – Receivables**

Receivables represent amounts owing to the Fair Work Ombudsman for goods and services it has provided to external parties and cash reserves held in the Official Public Account.

### **Agency Assets – Non-Financial Assets**

These items represent future economic benefits that the Fair Work Ombudsman will consume in producing outputs. Apart from re-valued assets, the reported value represents the purchase price paid less depreciation incurred to date in using that asset.

Infrastructure, plant and equipment is initially brought to account at cost, except for purchases costing less than \$2,000, which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total).

Internally developed or purchased computer software, disclosed in the Departmental Balance Sheet as intangibles, is expensed in the year of acquisition except for purchased software costing more than \$2,000 or for internally developed software costing more than \$200,000 which are capitalised at cost.

Land and buildings (leasehold improvements) are initially brought to account at cost, except for purchases costing less than \$2,000, which are expensed in the year of acquisition. The Fair Work Ombudsman annually reassesses and adjusts the values of land and buildings (leasehold improvements), infrastructure, plant and equipment.

### **Agency Liabilities – Provisions – Employees**

Provision has been made for the Fair Work Ombudsman's liability for employee entitlements arising from services rendered by employees to balance date. This liability encompasses unpaid wages and salaries, annual and long service leave. No provision is made for sick leave.

The liability for leave expected to be settled within 12 months has been measured at the nominal amount.

Other employee entitlements payable later than one year have been estimated at the present value of the expected future cash outflows in relation to those entitlements. Attrition rates and pay rises through promotion and wage/salary agreements have been taken into account in calculating the provision for employee entitlements.

**Agency Liabilities – Payables – Suppliers**

This item mainly comprises trade creditors and operating lease rentals.

**Administered Non-Taxation Revenue – Other Sources**

This revenue comprises court awarded penalties relating to breaches of the *Fair Work Act 2009* and other relevant legislation. The penalties are administered by the Fair Work Ombudsman on behalf of Government.

**Administered Assets – Financial Assets – Receivables**

These assets comprise receivables relating to court awarded penalties for breaches of the *Fair Work Act 2009* and other relevant legislation. The penalties are administered by the Fair Work Ombudsman on behalf of Government.

**Administered Cash Flows**

These cash flows relate to court awarded penalties for breaches of the *Fair Work Act 2009* and other relevant legislation. The penalties are administered by the Fair Work Ombudsman on behalf of Government and are paid directly into the Consolidated Revenue Fund. Administered Cash Flows also includes administered appropriations received under the Shared Industry Assistance Program.